**21/9 Meeting Minutes**

**Attendees:** Shreya, Anthony, Jeremy, Stephanie, Catherine

**Absent:** None

**Date:** 21/09/20

**Agenda Items**

1. Ensure testing documentation is completed and Trello/sprint backlog is updated
2. Perform contribution weighting and sprint retro
3. Complete burndown chart for sprint 2
4. Submit Milestone 2

**Discussion Summary**

* Jeremy and Catherine to complete test documentation
* Shreya to email Sachin regarding deploying to AWS issues tonight after the meeting